

## **URBANA PROPERTIES**

**150 East 57<sup>th</sup> Street**

**Suite 5-D**

**NY, NY 10022**

**(P) 212-755-5645**

**(F) 212-755-5638**

## **CORPORATE APPLICATION REQUIREMENTS**

- Corporate Application
- Driver's license or government issued photo I.D (for tenant(s) of record and for all occupant(s) of the apartment.)
- Accountant's Letter
- P&L Statement
- Liquidity Information:
  - (a) most recent bank checking/savings account statement
  - (b) copy of mutual funds statement
  - (c) copy of stock portfolio
- PLEASE NOTE THAT THE LANDLORD REQUIRES 2 YEAR LEASES & 2 MONTHS SECURITY BASED ON GOOD CREDIT. THE LANDLORD MAY ASK FOR MORE THAN 2 MONTHS SECURITY IF YOU HAVE CREDIT ISSUES.

**Please submit all forms with apartment application.**

**Applicants should be aware that a minimum of 2 months security will be required.**

**Urbana Properties Corporate Lease Application**

Date: \_\_\_\_\_ Lease Date/Occupancy: \_\_\_\_\_

Building Address: \_\_\_\_\_ Apt No. \_\_\_\_\_

Corporate Name: \_\_\_\_\_

Lease To Be Executed By: \_\_\_\_\_

Present Address: \_\_\_\_\_

Rent Paid \_\_\_\_\_ Length of Tenancy: \_\_\_\_\_ Tele# \_\_\_\_\_

Landlord's Name & Address: \_\_\_\_\_

Length of Tenancy: \_\_\_\_\_ Rent Paid: \_\_\_\_\_

Type of Business: \_\_\_\_\_ Annual Income: \_\_\_\_\_ Length of Operation: \_\_\_\_\_

Controller: \_\_\_\_\_ Tele# \_\_\_\_\_

Financial Statement Supplied By: \_\_\_\_\_ Fed I.D.# \_\_\_\_\_

Position: \_\_\_\_\_ Tele# \_\_\_\_\_

Credit Cards: \_\_\_\_\_ Numbers \_\_\_\_\_

\_\_\_\_\_  
\_\_\_\_\_

Number of Persons To Occupy The Apartment:

\_\_\_\_\_  
(1) Name Relationship Age

\_\_\_\_\_  
(2) Name Relationship Age

\_\_\_\_\_  
(3) Name Relationship Age

Bank Accounts: Name-Branch: \_\_\_\_\_ Name-Branch: \_\_\_\_\_  
Account: \_\_\_\_\_ Account: \_\_\_\_\_  
Address: \_\_\_\_\_ Address: \_\_\_\_\_  
Financial Officer: \_\_\_\_\_ Financial Officer: \_\_\_\_\_  
Telephone: \_\_\_\_\_ Telephone: \_\_\_\_\_

References: Attorney: \_\_\_\_\_  
Name Address

Attorney: \_\_\_\_\_  
Name Address

Business References: (1) \_\_\_\_\_  
Name Address

(2) \_\_\_\_\_  
Name Address

I hereby warrant that all of my representation set forth are true, I further represent that I am not renting a room or an apartment under any other name, nor have I ever been dispossessed from an apartment, nor am I now being dispossessed.

\_\_\_\_\_  
Signature